

At hand

On hand

In hand

close to you and easy to reach

- Help is always at hand if you need it.
- I don't have Sarah's number at hand, so I'll tell you it later.

close/near at hand:

- I always keep my calculator close at hand.

We can use the expression "to hand" with the same meaning

- Can you tell me how many items we sold last month? I'm afraid I haven't got that information to hand. Can I tell you later?
- He always keeps large amounts of cash to hand.

We can also use the adjective "handy" with the same meaning

- Keep your pills handy just in case you feel seasick.
- Do you have a piece of paper handy?

Close by , present

- Our staff are always on hand to help.
- I'll be on hand if you need me.

be on hand to do sth

- A team of experts is on hand to answer individual problems or questions.
- Her trainer was on hand to give advice.

available and ready to help or be used if necessary

- They said he had \$7.5 million cash on hand.
- We have all the facilities on hand to ensure your presentations are finished to a high standard.

Readily available, in stock.

- I like to have plenty of food on hand in case company comes.

if something is in hand, you are already dealing with it

- Plans are in hand to build a second 18-hole golf course

Have something in hand

- a) To have enough or an extra amount of something.
- I had enough money in hand to buy a new car.
- b) To be in control of a situation
- Lisa seemed to have things in hand by the time he returned.

Take something in hand : to control sb/sth in order to improve a situation or someone's behaviour:

- The matter was taken in hand by the director himself.
- That child needs taking in hand.

job/task/matter etc in hand

Something that you are dealing with at the moment.

- Our officers have to concentrate 100 per cent on the task in hand.